**State Emergency Response Commission**

Meeting Minutes

January 10, 2023

**Members present:** Director Peter Rogers, Steven Greeley

**Members present (online/virtually):** Ken Brilliant, Susan Breau, Bill Jenkins, Sam Hurley, Dwight Doughty, Jon Woodard (for Chris Hopper)

**Members absent:** Aaron Hayden, Mike Williams, Matt Barnes, Jared Blake, and vacant positions

**Staff:** Faith Staples and Darren Curtis

**Guests present:** Charles Colley

**Guests (online):**  Spencer McKeown, Deb Hamlin, Tim McFarland, Thomas Fennell, Art Cleaves, Diane Hartwig, Chris Fox, Darren Woods, and Chris Wheeler

Welcome and roll call was given by SERC Chair & MEMA Director Peter Rogers. A quorum was established with 8 members present.

**Faith Staples gave the financial report.**

Faith explained that we were still in the process of re-building the finance office and much of the billing has been forwarded to the Service Center. The process has become more streamlined, and we were seeing a significant decrease in turnaround time on bill processing and payments. She reported on the new online payment system for Tier 2 facilities involving credit card processing only at this time. The check processing component would be explored later. She further reported that the previous 3-year HMEP grant was in the closure process and the new grant cycle has begun. Faith also advised that there appeared to be a decline in available grant funds, however it should not affect operations.

**Faith Staples gave the training report.**

Faith reported that there is a scheduled meeting with the Training Committee next month. Lincoln County has a new trainer they would like voted on. There is a plan to bring some new training to the state this spring and fall.

**Darren Curtis gave the facility reporting update.**

Darren reported that reporting year 2021 had been closed out and the 2022 packets had been mailed to facilities in December. As of today’s date, the Technical Hazards Unit had received 45 Tier 2 reports, many encompassing several facilities. There are also five online EPCRA training sessions planned for January and February. So far, approximately 80 individuals have signed up for the classes.

**Chair Peter Rogers gave an update on the SERC membership appointments.**

Director Rogers advised that with the election and inauguration complete, he feels that this process will accelerate with the Governor’s Office and there should be new candidates soon to increase membership in the Commission.

# New Business

**LEPC Membership Approvals:**

Androscoggin County **–** Matt Field

Motion to Accept**/** Ken BrilliantSecond**/**Bill Jenkins Discussion/None

Aroostook County – Paul Chasse, Ron Clark, Kenneth Kelmer Jr.

Motion to Accept/Ken Brilliant Second/Susan Breau Discussion/None

Knox County – Timothy McFarland

Motion to Accept/Ken Brilliant Second/Dwight Doughty Discussion/None

Penobscot County – Scott Luciano, Jessica Fogg, Mark Bougoin

Motion to Accept/Bill Jenkins Second/Susan Breau Discussion/None

Piscataquis County – Fred Trask, Lucas Butler, Robert Canney, Jon Blackstone, Jessica Fogg

Motion to Accept/Ken Brilliant Second/Bill Jenkins Discussion/None

Sagadahoc County – Hannah Dickinson

Motion to Accept/Ken Brilliant Second/Sam Hurley Discussion/None

Somerset County – Robin Faulkner, Jason Finley

Motion to Accept/Ken Brilliant Second/Sam Hurley Discussion/None

Waldo County – James Helma

Motion to Accept/Ken Brilliant Second/Sam Hurley Discussion/None

All proposed county LEPC members were unanimously approved by the committee.

**LEPC Plan Review Status –**

Waiting for Updates – Franklin and Oxford Counties

Faith advised that both the outstanding counties reported that their respective plans were in progress, and they may be contracting out for assistance.

Approved – Androscoggin, Aroostook, Cumberland, Hancock, Kennebec, Knox, Lincoln, Penobscot, Piscataquis, Sagadahoc, Somerset, Waldo, Washington, and York

**Presentation – Cumberland County**

# Chris Wheeler presented a PowerPoint presentation of Cumberland EMA activities, membership, Tier 2 facility breakdown and mapping, training exercises, and current trends.

# Presentation – Penobscot County

# Tom Spinnell presented a PowerPoint presentation of Penobscot EMA activities, membership, Tier 2 facilities mapping, critical infrastructure, response assets, goals and objectives, as well as challenges faced.

# Presentation – York County

Diane Hartwig presented a PowerPoint presentation for York EMAincluding county demographics, reporting facilities, commodity flow hazards, membership, activities, current Haz-Mat team status, accomplishments, and goals and objectives.

# All presentations by Cumberland, Penobscot, and York Counties were very informative and well received by those in attendance.

# Members Topics

There is EPCRA training offered by the EPA related to Tier 2 submission this winter as well.

**Announcements**

There will be two LEPC presentations tentatively scheduled for the next SERC meeting in April by Franklin and Knox Counties.

Chief Brilliant concluded the meeting at 10:30am.

Next Meeting: April 11, 2023, at 9:00 AM.